

NARHA Registered Instructor On-Site Workshop & Certification

On-Site Instructor Workshop
September 12 & 13, 2008

On-Site Certification
September 14, 2008



With:

Lead Evaluator
Ann O'Shallie

Assoc. Professor of Equine Facilitated and Equestrian
Studies at Wilson College
NARHA Master Instructor

&

Associate Evaluator
Terri Knauer

Founder/Executive Director
Therapeutic Animal Partners
NARHA Advanced Instructor

HOSTED BY

Shangri-La Therapeutic Academy of Riding
11800 Hwy. 11E
Lenoir City, TN 37772
Phone: 865-988-4711 Fax: 865-988-4712
www.rideatstar.org

NARHA

Instructor Certification Process

NARHA offers three levels of Instructor Certification for therapeutic riding: Registered, Advanced and Master. The focus of this workshop/certification is the Registered Level.

In order to become a NARHA Certified Instructor, you must successfully complete the two Phases of the certification process. For additional Information on this process, please refer to the NARHA website at www.narha.org under *Instructor Information* box. Any questions that you have regarding Phase One should be directed to the NARHA office, and questions regarding Phase Two should be directed to *STAR*.

Phase One (NARHA)

With the submission of your Registered Instructor Certification Application Form, a \$55 application fee, copies of current CPR and First Aid certification cards, and NARHA membership number or membership application (\$45 membership fee) to the NARHA office, you will officially enter into Phase One. Upon receipt, NARHA will e-mail you a **Phase One Packet**.

Phase One Packet includes access to the following on-line components:

- Center Accreditation Training Course (CAT)
- CAT Instructor Standards Exam
- Instructor Self-Study Course
- NARHA Registered Instructor Open Book Exam

NOTE: You will have **six months** to complete the Phase One Packet. Please note the CAT Course and the Instructor Self-Study Course both have 60 day time frames once you log on.

Upon successful completion of Phase One you will receive a confirmation of Instructor-In Training status letter from the NARHA office. At this point, you are considered an **Instructor-In-Training**. You may retain this designation for **twelve months** from the date of your Confirmation Letter.

Phase Two (Host Site – STAR)

Within the twelve month timeframe, you must have completed all the following components of Phase Two.

- Complete **25 hours of practice teaching mounted therapeutic riding lessons** under the guidance or direct supervision of a NARHA Certified Instructor
- Attend a **Registered Instructor On-Site Workshop**. You must attend a workshop PRIOR to the certification component
- Successfully complete a **Registered Instructor On-Site Certification**.

To attend the On-Site Workshop and/or Certification:

- Complete the attached Form and mail with appropriate fees to the address listed.
- Include a copy of your confirmation of Instructor-In-Training status letter from Phase One.

Once registered for the workshop and/or certification, STAR will send you a **Phase Two Packet**. The packet will include the following Information:

- On-Site Registration Form
- Additional Forms for certification candidates: instructor resume, personal reference, professional reference, and essay questions
- Emergency Medical Treatment, Liability, and Confidentiality Forms
- Documentation of Teaching Hours Form

You will need to complete the Phase Two packet and return it to STAR with a copy of your NARHA membership card, and current copies of your CPR and First Aid certification. **All Phase 2 Forms must be returned to the Host Site 2 weeks (August 30) prior to the beginning of the OSWC.**

DIRECTIONS AND LODGING

DIRECTIONS:

From I-40 – Take the Watt Rd. Exit 369. Turn south on Watt Rd. (from 40 W – left, right if from 40E) and follow it to Kingston Pike. Turn right @ the light on Kingston Pike and get immediately into to left lane. Take the left split going toward Lenoir City – Hwy. 11E. STAR is 2 miles on the left.

From I-75 North –Take the Lenoir City Exit (Exit 81). Turn right on Highway 321. Take Highway 321 until it intersects with Highway 11E (At the Dairy Queen). Turn left on to Highway 11E. STAR is about 3 miles on the right.

From I-75 South – Follow directions for I-40W once 40 & 75 merge.

LODGING:

Holiday Inn, Lenoir City 865-635-0070
Room Rate: \$79.00 plus tax
Mention NARHA to get this special rate

Hampton Inn, Lenoir City 865-988-2000
Room Rate \$79.00 plus tax
Mention NARHA to get this special rate

***Upon receipt of the Forms and payment, STAR will send you a NARHA Phase Two Packet.**

NARHA Registered Instructor On-Site Workshop and Certification program
Hosted by
Shangri-La Therapeutic Academy of Riding

Registration Form

NAME _____

ADDRESS _____

CITY _____

STATE _____ ZIP _____

PHONE: DAY _____

PHONE: EVENING _____

FAX _____

EMAIL _____

Please register me for the following:
(Registration based on a first come-first served basis)

_____	Instructor Workshop ONLY* Sept. 12 & 13	\$300.00
_____	Instructor Workshop* AND One-Day Certification Sept. 12, 13 & 14	\$525.00
_____	Certification ONLY** Sept. 14	\$325.00

* Program includes lunch.

** MUST have proof of having attended a NARHA Approved On-Site Workshop within the previous two years or provide certification resubmission letter.

REGISTRATION DEADLINE:
August 9, 2008

Refund policy: There will be a \$25 cancellation fee.

Mail your registration Form, fee, and confirmation letter to:

STAR
11800 Hwy. 11E
Lenoir City, TN 37772